



CALL FOR APPLICATION

TENDER TITLE: SUPPLY OF THE SPORTS MATERIALS

1. Introduction

The University of Technology and Arts of Byumba (UTAB) is inviting qualified and experienced service providers to apply for the supply of the sports materials. The successful bidder will play a crucial role in fulfilling the mission of UTAB by supplying the materials listed in the present call for application.

2. Background

University of Technology and Arts of Byumba (UTAB) is a fully accredited community-based university. It started as Institut Polytechnique de Byumba (IPB) and began teaching on 26th January 2006 in Byumba Sector, Gicumbi District, Northern Province, Rwanda. On 20th December 2015, IPB upgraded from the status of institute to that of university under the name of University of Technology and Arts of Byumba (UTAB). Currently, UTAB runs three faculties fully accredited by HEC. These include the Faculty of Social Sciences, Management and Development Studies (**SSMDS**), the Faculty of **Education**, and the Faculty of Agriculture, Environmental Management and Renewable Energy (**FAEMRE**). In addition, UTAB has Distance and Open Learning facility (**DOLF**) located in Gatsibo District, Kiramuruzi Sector. UTAB journey of more than 15 years has been long but very fulfilling. As a university, UTAB is engaged in different activities such as academic, research and community outreach. All of those activities aim at raising the quality of education and social transformation.

Though, through active participation in sports, the university aims to foster a sense of community, enhance mental and physical well-being, and provide students with opportunities for personal growth and discipline, complementing their academic achievements. Additionally, sports activities aim to build school spirit, improve social interactions, and prepare students for competitive events at regional, national, and international levels. This call for application aims to enhance the promotion of the holistic development of students by encouraging physical fitness, teamwork, and leadership skills at UTAB.

2.1. Vision of UTAB

The vision of UTAB is to become a radiating university of academic and professional excellence for sustainable socio-economic development.

2.2. Mission of UTAB

The mission of UTAB is:

- To provide quality higher education and community oriented research;
- To shape a skilled workforce in the domains of technology and arts;
- To promote a culture of excellence and innovation for quality service delivery.

3. Scope of Work

The tender will encompass the supply of the sports materials.

Interested applicants should ensure the supply of the products of good quality.

The scope includes the provision of the following sports materials:

- Balls (football, basketball, volleyball, etc.);
- Sportswear (uniforms, jerseys, shorts, etc.);
- Sports shoes (football, basketball, volleyball, etc.);
- Sports nets (football, basketball, volleyball, etc.);
- Other necessary sports equipment.

a) Specifications for balls

Items/Specifications	Footballs	Basketballs	Volleyballs
Brand	Select super	Wilson	Molten
Size	5	27-29.5"	5
Color	White grey	Brown	Green, red, white
Age Range	Adult	Adult	Adult
Version	2023 or 2024	2023 or 2024	2023 or 2024

b) Specifications for Football shoes

Brand: Second hand

Color: available on the market

Age range: Adult

c) Specifications for Sports nets

Items/Specifications	Football net	Basketball net	Volleyball net
Brand	Nets Without Runback	Nylon let	Polypropylene or nylon
Size	24 X 8FT	15"-18" or 38.1-45.7 cm with 12 hooks	Height: 7'4.35"-7' 11.7" 2.24-2.43 m Width: 36' 10.97 m Depth: .16" 4 mm Net Mesh: 3.9" 10 cm
Color	Blue /White	Pink/White	Black and white
Age Range	Adult	Adult	Adult

d) Others: Stop watches, Pumps (Bicycle Pump and its accessories).

4. Submission requirements

Interested suppliers must provide a complete application, including the following information:

- Company profile and experience;
- Valid business registration certificate;

- Tax clearance certificate
- References from previous clients;
- Price quotation for the listed items, including the photos of samples (where applicable);
- Delivery schedule;
- Warranty and after-sales services information.

All applications must be submitted in a sealed envelope, clearly marked "**Application for Supply of Sports Materials**" at **UTAB Reception Office**.

The deadline for submission of applications is **Friday, on 25th October, 2024 at 12:00pm**. Late applications will not be considered.

The bids will be opened in the presence of bidders' representatives who choose to attend at **12:30pm, on Friday, on 25th October, 2024** at the UTAB Main Campus.

5. Evaluation and selection criteria

UTAB will evaluate all submitted applications based on the following criteria:

- Price competitiveness;
- Quality and durability of the proposed materials;
- Business registration and Tax clearance certificates;
- Past performance recommendations and references;
- Delivery time;
- Compliance with eligibility requirements.

6. Contact Information

For inquiries or clarifications related to this call for applications, please contact:

Mr. RUTIKANGA Amon

Ag. Procurement Officer

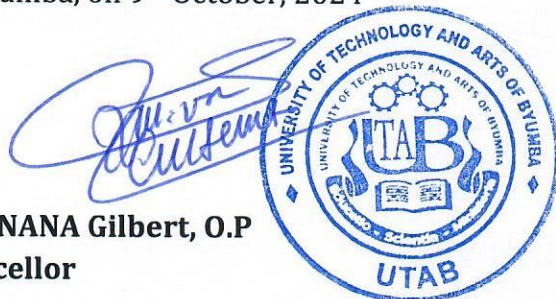
Email: amon@utab.ac.rw

Phone number: +250 788 884 188

7. Disclaimer

UTAB reserves the right to accept or reject any or all applications and to cancel the application process without incurring any liability. The University of Technology and Arts of Byumba (UTAB) looks forward to receiving your applications and working with a contractor who shares our commitment to good service delivery and sustainable development.

Done at Byumba, on 9th October, 2024



Fr. Dr. MUNANA Gilbert, O.P
Vice Chancellor