UNIVERSITY OF TECHNOLOGY AND ARTS OF BYUMBA
OFFICE OF THE VICE CHANCELLOR/CABINET DU RECTEUR

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CALL FOR APPLICATION

TENDER TITLE: SUPPLY AND INSTALL COMPUTER DESKTOPS AND UPS

1. Introduction

The University of Technology and Arts of Byumba (UTAB) is inviting potential and experienced service providers to apply for the supply and installation of computer desktops and UPS. The successful bidder will play a crucial role in fulfilling the mission of UTAB by supplying the computer desktops and UPS specified in the present call for application.

2. Background

University of Technology and Arts of Byumba (UTAB) is a fully accredited community-based university. It started as Institut Polytechnique de Byumba (IPB) and began teaching on 26th January 2006 in Byumba Sector, Gicumbi District, Northern Province, Rwanda. On 20th December 2015, IPB upgraded from the status of institute to that of university under the name of University of Technology and Arts of Byumba (UTAB). Currently, UTAB runs three faculties fully accredited by HEC. These include the Faculty of Social Sciences, Management and Development Studies (**SSMDS**), the Faculty of **Education**, and the Faculty of Agriculture, Environmental Management and Renewable Energy (**FAEMRE**). In addition, UTAB has Distance and Open Learning facility (**DOLF**) located in Gatsibo District, Kiramuruzi Sector. UTAB journey of more than 15 years has been long but very fulfilling. As a university, UTAB is engaged in different activities such as academic, research and community outreach. All of those activities aim at raising the quality of education and social transformation.

This call for application aims to increase the computers which plays a vital role in enhancing the quality of education in universities by providing access to vast online resources, improving learning tools, and supporting research and innovation. It facilitates better collaboration, communication, and flexible learning options through online courses and virtual classrooms. Additionally, computers streamline administrative processes, promote digital skills development, and enable personalized learning experiences. Overall, ICT integration enriches the educational environment and prepares students for a technology-driven world. UTAB.

2.1. Vision of UTAB

The vision of UTAB is to become a radiating university of academic and professional excellence for sustainable socio-economic development.

2.2. Mission of UTAB

The mission of UTAB is:
- To provide quality higher education and community oriented research;
- To shape a skilled workforce in the domains of technology and arts;
- To promote a culture of excellence and innovation for quality service delivery.

3. Scope of Work

The tender will encompass the supply of the computer desktops and UPS listed below. Interested applicants should ensure the supply of the products of good quality.

SN	Items/Specifications	Quantity
1	Desktop all in one, brand new, HP, Intel Core i7or AMD Ryzen 7, 16GB RAM, 2.8GHZ, 512GB SSD, 13 Generation, 24-inch monitor, USB, HDMI, RJ45 Ports, Window 11 Genuine, USB, Mouse & Keyboard, white color.	20
2	Desktop all in one, brand new, HP, Intel Core i7or AMD Ryzen 7, 16GB RAM, 2.8GHZ, 1TB SSD, 13 Generation, 27-inch monitor, USB, HDMI, RJ45 Ports, Window 11 Genuine, USB, Mouse & Keyboard, white color.	3
3	UPS 10KVA EVI Single Phase	1

4. Submission requirements

Interested suppliers must provide a complete application, including the following information:
- Company profile;
- Valid business registration certificate;
- Valid Tax clearance certificate;
- Valid VAT Certificate;
- References from previous clients;
- Price quotation for the listed items, including the photos of samples (where applicable);
- Delivery timeline;
- Warranty and after-sales services information.

All applications must be submitted in a sealed envelope, clearly marked "**Application for Supply and Install Computer Desktops and UPS"** at **UTAB Reception Office.**

The deadline for submission of applications is **Friday, on 1ˢᵗ November, 2024 at 1?:00pm.** Late applications will not be considered.

The bids will be opened in the presence of bidders' representatives who choose to attend at **12:30pm**, on **Friday, on 1ˢᵗ November, 2024** at the UTAB Main Campus.

5. Evaluation and selection criteria

UTAB will evaluate all submitted applications based on the following criteria:
- Price competitiveness;
- Quality and durability of the proposed products (reference to the specifications);
- Required certificates;
- Past performance recommendations and references;
- Delivery timeline;
- Compliance with eligibility requirements.

6. Contact Information

For inquiries or clarifications related to this call for applications, please contact:
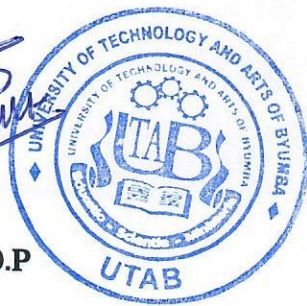
Mr. RUTIKANGA Amon
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7. Disclaimer

UTAB reserves the right to accept or reject any or all applications and to cancel the application process without incurring any liability. The University of Technology and Arts of Byumba (UTAB) looks forward to receiving your applications and working with a contractor who shares our commitment to good service delivery and sustainable development.

Done at Byumba, on 23rd October, 2024

Fr. Dr. MUNANA Gilbert, O.P
Vice Chancellor